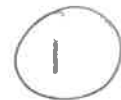


ALBERTA BEACH COUNCIL
ROUND TABLE MEETING
BEING HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND BEING HELD ELECTRONICALLY VIA ZOOM
TUESDAY, OCTOBER 8, 2024 AT 5:30 P.M.

AGENDA

- | | | |
|----------|----|---|
| P. 2-4 | 1. | Circular Materials – Community Residential Curbside Collection |
| P. 5-6 | 2. | S.V. Silver Sands – ACP Grant Application – Request for Support |
| P. 7-10 | 3. | Connect Mobility – Grant Funding |
| P. 11-13 | 4. | East End Bus Partnership Agreement – Response from Lac Ste. Anne County |
| P. 14-17 | 5. | Lac Ste. Anne County – RR32 Chip Seal Cost Share Invoice |
| P. 18 | 6. | Council Organizational Meeting |
| | 7. | |
| | 8. | |





aboffice@albertabeach.com

From: Jon Inrig <jinrig@circularmaterials.ca>
Sent: September 22, 2024 11:55 AM
To: aboffice@albertabeach.com
Cc: Circular Materials AB Operations; Samantha Shulman
Subject: RE: Alberta Beach Compensation Offer

Good morning, Kathy,

We just wanted to follow up from our email last week outlining the compensation offer for Alberta Beach. We wanted to clarify and confirm next steps along with the timelines so we can prepare the formal agreements and ensure you are included for the phase 1 implementation.

Next Steps:

1. Confirm acceptance of this offer by **Tuesday, September 24th by 5pm MST** - CM will then draft your customized agreements for execution and send to you
2. Final Council or senior leadership approval to execute the agreement is required by **Thursday, October 31st**
3. Agreement execution as soon as possible after Council or senior leadership approval, or by **Friday, November 29th**

Important note: To meet the requirements for inclusion in Phase 1, we require your community to meet the above deadlines.

As a reminder, for reference, the Community Curbside Agreement templates we will be using can be found [here](#).

Warm regards,

Jon Inrig (He/Him)
Managing Director, Alberta & Yukon
jinrig@circularmaterials.ca

circularmaterials.ca

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From: Jon Inrig
Sent: September 18, 2024 6:40 AM
To: aboffice@albertabeach.com
Cc: Circular Materials AB Operations <ABoperations@circularmaterials.ca>
Subject: Alberta Beach Compensation Offer



Good morning, Kathy,

Thanks very much for your patience throughout this process!

We appreciate you meeting with us recently and providing the additional information regarding your curbside collection for PPP. Please find attached the Alberta Beach Compensation Offer Workbook used to calculate the compensation that would be entered into Exhibit 5: Compensation of your Curbside Collection Statement of Work. As discussed in the exchange of our questions and your responses, we removed the costs associated with processing and the costs charged by your previous contractor but not charged by the current one. Please refer to the Variance and Explanation of Variance columns in the attached spreadsheet. These calculations result in a curbside collection services compensation offer of **\$2.26** per household per month. If you have any questions about this calculation, please let us know.

Please advise if you would like us to prepare a Master Services Agreement and a Curbside Collection Statement of Work based on this curbside collection compensation. The compensation for promotion and education, which is the same for all communities, was listed in the Statement of Work that was published last week and there will be an additional top up of \$1.50 per household annually. Depot compensation is under review and will be considered at a later date.

Again, we appreciate your patience throughout this process and please let us know if you have any other questions.

Sincerely,



Jon Inrig (He/Him)
Managing Director, Alberta & Yukon
jinrig@circularmaterials.ca

circularmaterials.ca

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③

Community Name Alberta Beach
 CM Payment Type Unit Price \$/Hr/month
 Collection Services Performed by: Community

Community Summary Excel Sheet	2023 General Ledger/Sub Ledger Account Names	Description	2023 Actuals	Community Allocation to PPP curb	Eligible Cost Y/N	Direct PPP Cost or Shared Cost	Methodology Allocation Default %	PPP Cost	Non-Residential Sources	PPP Cost Net of Non-Residential Sources	Variance	Explanation of Variance
	Recycle Bin - Rental & Delivery	Bin at Public Works Yd where curb PP is unloaded	\$1,527.53	\$1,527.53	Yes	Direct	NA	\$1,527.53	0%	\$1,527.53	\$0.00	
	Labour - Blue Bag Collection		\$9,720.00	\$9,720.00	Yes	Direct	NA	\$9,720.00	0%	\$9,720.00	\$0.00	
	Truck & Equipment & Fuel		\$6,940.00	\$6,940.00	Yes	Direct	NA	\$6,940.00	0%	\$6,940.00	\$0.00	
	Bin - Dump & Return		\$2,043.30	\$2,043.30	Yes	Direct	NA	\$2,043.30	0%	\$2,043.30	\$0.00	
	Commingled Recycle Fees	Processing	\$1,753.91	\$0.00	No	NA	NA	\$0.00	NA	\$0.00	-\$1,753.91	To exclude processing costs
	Environmental Surcharge	Our previous contractor charged enviro fees on the bin rental and recycling fees.	\$454.56	\$0.00	No	NA	NA	\$0.00	NA	\$0.00	-\$454.56	To exclude costs charged by previous contractor but not charged by current contractor
			\$22,439.30					\$20,230.83		\$20,230.83	-\$2,208.47	

746
 \$30.08
 \$2.51

746
 \$27.12
 \$2.26

"When we originally registered we had 743 however now we have 746 due to housing development"



2

aboffice@albertabeach.com

From: Debbie <debbiedurocher@albertabeach.com>
Sent: September 20, 2024 6:00 AM
To: aboffice@albertabeach.com
Subject: Fwd: Silver Sands - ACP Grant Application - Request for Support

Sent from my iPhone

Begin forwarded message:

From: Joseph B Poulin <berniepoulin@icloud.com>
Date: September 16, 2024 at 7:47:36 PM MDT
To: debbiedurocher@albertabeach.com, Brian Brady <deputy.mayor@yellowstone.ca>, Keir Packer <keir.packer@albertabeach.com>, Marlene Walsh <marlene.walsh@albertabeach.com>, Trista Court <tcourt@lsac.ca>
Subject: Fwd: Silver Sands - ACP Grant Application - Request for Support

Sent from my iPhone

Begin forwarded message:

From: "Ray Hutscal (Ross Haven)" <ray.hutscal@rosshaven.ca>
Date: September 16, 2024 at 7:23:35 PM MDT
To: Joseph B Poulin <jbpoulin@albertabeach.com>
Subject: FW: Silver Sands - ACP Grant Application - Request for Support

From: Summer Village Office
<administration@wildwillowenterprises.com>
Sent: September 12, 2024 11:41 AM
To: Tony Sonnleitner (Ross Haven)
<CAO@rosshaven.ca>
Cc: wendy wildwillowenterprises.com
<wendy@wildwillowenterprises.com>
Subject: Silver Sands - ACP Grant Application - Request for Support

The Summer Village of Silver Sands will be making an application to the 2024/2025 Alberta Community Partnership Program for a grant to continue Flowering Rush Abatement in and around Lake Isle and Lac Ste. Anne for the 2025, 2026 and 2027 years. The project will consist of hiring of a 3-

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person team to complete monitoring and mapping throughout the lake areas as well as the purchase of chemicals and approved spraying of the flowering rush areas.

As a past contributing supporter and partner of this grant and project, we are asking for consideration of the following from the Summer Village of Ross Haven:

- a motion supporting the Summer Village of Silver Sands' application for funding under the 2024/2025 Alberta Community Partnership Program intermunicipal collaboration component for Flowering Rush Abatement for the 2025, 2026 and 2027 years;
- a motion agreeing to a financial contribution in the amount of \$1,000.00 per year for a total contribution of \$3,000.00; and
- a motion agreeing to the Summer Village of Silver Sands acting as the managing partner of the grant application and funds.

We kindly ask that you respond before September 30th, 2024.

Thank you in advance,

Heather Luhtala,
Assistant CAO/Administration
Summer Village of Silver Sands -
www.summervillageofsilversands.com
Email: administration@wildwillowenterprises.com
Phone: 587-873-5765 Fax: 780-967-0431
Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

6

aboffice@albertabeach.com

From: Merle Isaacson <merle.isaacson@connectmobility.ca>
Sent: September 18, 2024 4:01 PM
To: aboffice@albertabeach.com
Cc: Marlene Walsh; office@sunsetpoint.ca
Subject: Grant funding

Hi Kathy, Marlene, and Matt,

Can you take a look at this, please? Broadband qualifies under this funding. If your community applies, we can get 50% of the funding and if I apply, we get 25%. I'm thinking we get your communities to apply, Connect will pay the communities 10% of the ongoing Internet revenues to your towns. Connect will cover the other 50% of the build cost. I've shortened this for fast reading. See the red areas.

Do you have a contact at the Ministry of Municipal Affairs?

<https://albertabusinessgrants.ca/grants/new-building-canada-fund-small-communities-fund-scf-infrastructure-canada/>

Eligible Expenses

Eligible Categories under the PTIC–SCF:

Highways and roads, Public transit infrastructure, Disaster mitigation infrastructure, **Connectivity and broadband**, Innovation, Wastewater, Green energy, Drinking water, Solid waste management, Brownfield redevelopment, Local and regional airports, Short-line rail infrastructure, Short-sea shipping, Northern infrastructure (applies to Yukon, Nunavut and Northwest Territories only), Passenger ferries services infrastructure, Culture, Recreation, Tourism, Civic assets and municipal buildings.

Eligible Applicants

The following are eligible recipients for the purposes of the PTIC–SCF:

- **A municipal or regional government established by or under provincial or territorial statute;**
- A provincial or territorial entity (e.g., a department, corporation or agency) that provides municipal-type infrastructure services to communities, as defined in provincial or territorial statute;
- A band council within the meaning of section 2 of the Indian Act; or a government or authority established pursuant to a Self-Government Agreement or a Comprehensive Land Claim Agreement between Her Majesty the Queen in right of Canada and an Aboriginal people of Canada, that has been approved, given effect and declared valid by federal legislation;

- A public sector body that is established by or under provincial or territorial statute or by regulation or is wholly owned by a province, territory, municipal or regional government which provides municipal-type infrastructure services to communities; and
- A private sector body, including for-profit organizations and not-for-profit organizations, whose application is supported by a municipal or regional government referred to above. Such support could take the form of a resolution from the municipal or regional government council.

2014: The 2014 New Building Canada Fund:
 Provincial-Territorial Infrastructure Component
 Small Communities Fund
 This page has been archived on the Web.

PDF Version (234.99 KB)

What is it?

The \$10-billion Provincial-Territorial Infrastructure Component (PTIC) provides support for projects of national, local or regional significance. This includes the Small Communities Fund (PTIC-SCF) to provide \$1 billion for projects in municipalities with fewer than 100,000 residents.

Why is it important?

Smaller communities will be able to build projects that deliver on local needs. Through the Small Communities Fund, the Government of Canada continues to provide dedicated funding for small communities. In addition, communities can use the Gas Tax Fund towards funding their infrastructure priorities.

How does it work?

To ensure that small communities receive funding opportunities, ten per cent (10%) of the PTIC allocation of each province, and a minimum of ten per cent (10%) of the PTIC allocation of each territory, will be set aside for the PTIC-SCF.

Infrastructure Canada will enter into funding agreements with the provinces and territories who will be responsible for identifying and proposing projects for consideration.

Projects funded through the PTIC-SCF must meet the following program objectives:

Economic growth;
 A clean environment; and
 Stronger communities.

Eligible recipients under the PTIC-SCF:

Eligible recipients are restricted to those whose projects are situated within or are for the benefit of, communities with a population of fewer than one hundred thousand people (100,000) as determined by Statistics Canada — Final 2011 Census.

The following are eligible recipients for the purposes of the PTIC-SCF:

A municipal or regional government established by or under provincial or territorial statute;



A provincial or territorial entity (e.g., a department, corporation or agency) that provides municipal-type infrastructure services to communities, as defined in provincial or territorial statute;

A public sector body that is established by or under provincial or territorial statute or by regulation or is wholly owned by a province, territory, municipal or regional government which provides municipal-type infrastructure services to communities; and

A private sector body, including for-profit organizations and not-for-profit organizations, whose application is supported by a municipal or regional government referred to above. Such support could take the form of a resolution from the municipal or regional government council.

A proposal for an on-reserve^{Footnote 1} project must demonstrate project benefits extending beyond the reserve community (this applies to the provinces, not the territories).

Connectivity and broadband quality

Federal Cost-Sharing and Stacking

In the provinces, most projects will be federally cost-shared on a one-third basis. In the case of provincially-owned highways and major roads, as well as public transit projects, the maximum federal contribution to any single project will be up to 50 per cent. The maximum contribution is up to 25 per cent for projects with for-profit private sector proponents.

How to apply?

Canada will enter into Funding Agreements (FA) with each province and territory for the implementation of the PTIC–SCF. In turn, provinces and territories will manage the project identification process in keeping with PTIC–SCF program parameters.

All proposed projects must provide basic information that includes the name of the municipality, title of the project, the eligible category and subcategory, a brief description of the project, financial information, project location as well as planned start and end dates.

If you are an eligible recipient and would like to have your project considered for funding under the PTIC, and to determine the process for submitting project proposals and deadlines, you are encouraged to contact your respective provincial or territorial ministry responsible for infrastructure as outlined below. You can also learn more about how the Small Communities Fund works by reading the Program Overview.

Service Standards

See Infrastructure Canada's service standards for the Provincial-Territorial Infrastructure Component – Small Communities Fund.

Contact Information

Alberta
Ministry of Municipal Affairs

Email: info@infc.gc.ca
Telephone Infrastructure Canada: 613-948-1148

Toll Free Number: 1-877-250-7154

Mailing Address:

Provincial-Territorial Infrastructure Component

180 Kent Street, Suite 1100

Ottawa, ON K1P 0B6

Thank you and Kind regards,

Merle Isaacson

www.connectmobility.ca

#40, 12204-40th Street S.E.

Calgary, Alberta

T2Z4K6

Cell:403-540-0000

[Cambium Hero Award](#)

[Standard Alberta Network Build](#)

[FortisAlberta - Connect - Cambium Partnership](#)

4

Alberta Beach Village Office

From: Trista Court <tcourt@lsac.ca>
Sent: September 27, 2024 1:37 PM
To: Kathy Skwarchuk
Cc: Jennifer Thompson; Keith Pederson; Shauna Johnston; BILL LOVE; Councillor Robyn Murray, Town of Onoway; 1LSA-COUNTY COUNCIL (Council Only)
Subject: Lac Ste. Anne East End Bus Society - Partnership Agreement
Attachments: Alberta Beach - EEBS Partnership Agreement.pdf

Please see the attached correspondence forwarded on behalf of Lac Ste. Anne County Council.

Regards,

Trista Court

General Manager of Community Engagement, Lac Ste. Anne County

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0

PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | CELL: 780.284.1538 lsac.ca

Visit CountyConnect.ca to sign up for critical alerts as they happen!

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September 24, 2024

Alberta Beach
Box 278
Alberta Beach, AB T0E 0A0

Re: Lac Ste. Anne East End Bus Society – Partnership Agreement

Lac Ste. Anne County (LSAC) is aware of the following resolution from the August 20, 2024 Alberta Beach Council Meeting (noting the minutes are in draft):

Motion #139-24

Moved by Deputy Mayor Love that the Lac Ste. Anne East End Bus Society Partnership Agreement be tabled and that a letter be sent to the Society to question the fairness of the annual funding levels from the partners in relation to population for the facility rental, fleet repairs & maintenance and administration, specifically to question Lac Ste. Anne County's contribution towards the bus maintenance and insurance being \$4,000, and further to inquire on the reasons why the summer villages are not included in the partnership agreement and only required to contribute an annual amount which is not based on the rates that Lac Ste. Anne County, Onoway & Alberta Beach contribute.

Carried Unanimously

Although the resolution directs correspondence be sent to the Lac Ste. Anne East End Bus Society (Society), LSAC has taken a position to respond.

The East End Bus Program, and subsequently the Society, were formed with the three lead municipalities of LSAC, Alberta Beach and the Town of Onoway. The Summer Villages have one member on the Society as a representative from the Summer Villages of Lac Ste. Anne County East collective, but they have never been considered key stakeholders. The next step in the Society formalizing the partnerships and funding commitments, is to create addendums to the Partnership Agreement for each of the Summer Villages.

LSAC provides a significant annual contribution to the Society – budget for 2024 totals \$68,218 (inclusive of \$51,718 municipal requisition for operations, \$4,000 add-on for fleet insurance, repairs & maintenance, and \$12,500 FCSS contribution to the excursion program). While the capital requisition is currently on hold, this amount would increase by an additional \$18,460. This brings LSAC total commitments to \$86,678. In addition, LSAC staff provide considerable administrative assistance to support the operations of the Society which is not captured in any financial reporting/agreement.

.../2

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Let's compare these with Alberta Beach. The Alberta Beach budget for 2024 totals \$11,780 (inclusive of \$5,858 municipal requisition for operations, \$3,600 add-on for facility rental, and \$2,322 estimated FCSS contribution to the excursion program). The capital component for Alberta Beach, when reinstated, would be \$ 2,091.

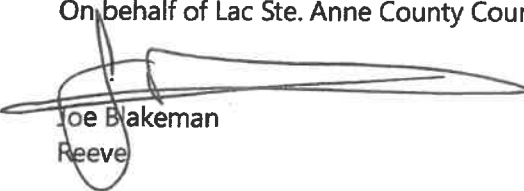
To explore this further:

- Lac Ste. Anne County contributes 81% of the municipal operating funds; Alberta Beach contributes 9%;
 - Lac Ste. Anne County contributes 32% of the add-on funds; Alberta Beach contributes 29%;
 - Lac Ste. Anne County contributes 72% of the FCSS funds; Alberta Beach contributes 13%;
 - Lac Ste. Anne County contributes 81% of the capital funds; Alberta Beach contributes 9%.
-
- Lac Ste. Anne County contributes a total of 74% of municipal funding; Alberta Beach contributes 12%.

The average percentage of the total East End Bus users that reside in Lac Ste. Anne County over the past three years is 34%; the average percentage of users that reside in Alberta Beach over the past three years is 22%.

So upon reviewing the contributions, as Alberta Beach wants to open up discussions about fair and equitable funding levels to this program, LSAC is definitely prepared to have that conversation.

On behalf of Lac Ste. Anne County Council,



Joe Blakeman
Reeve

c.c. Lac Ste. Anne East End Bus Society
Lac Ste. Anne County Council

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Alberta Beach Village Office

From: Billings <billings@lsac.ca>
Sent: October 1, 2024 2:51 PM
To: Kathy Skwarchuk
Cc: Greg Edwards
Subject: Invoice for Chip Sealing
Attachments: 33220.pdf

Good afternoon,

Please see attached invoice.

Thank you and have a great day!

Michelle Hamilton
Finance Technician

56521 RGE RD 65 | BOX 219 | SANGUDO, ALBERTA T0E 2A0
PHONE: 780.785.3411 | TOLL-FREE: 1.866.880.5722 | FAX: 780.785.2985 | WEBSITE: lsac.ca

The Lac Ste. Anne County Administration Office has resumed its regular business hours of Monday to Friday, from 8:30am to 4:30pm (including lunch hour). Reception staff are managing all telephone inquiries at this time and representatives from each County department will be on hand to address a variety of ratepayer requests. Thank you for your patience as we implement our re-entry strategy.

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 **Think about our Environment. Print only if necessary.**

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Alberta Beach
4935 50th Ave
Box 278
Alberta Beach, AB T0E 0A0
Attn: Kathy Skwarchuk

September 25, 2024

Re: 2024 Chip Sealing Cost Share – RR32 From Hwy 633 to Alberta Beach

Lac Ste. Anne County is providing the following invoice for Cost Sharing the above-mentioned project with LSAC and the Summer Village of Sunset Point. We had previously provided preliminary cost share scenario back in December of 2022 showing the village portion estimate at \$71,853.00. In summary, I can inform you that actual tendered costs have come in slightly under the 2022 estimate.

Attached are the following:

- Actual invoice to the Village of Alberta Beach
- Cost sharing calculation sheet showing the cost share split amongst the various municipalities involved.

In summary, we are invoicing you for the cost share of the mobilization and demobilization line item and the work line item for RR32 totaling \$65,852.46. This work was tendered with another county project which is likely the reason for the more competitive final cost.

Should you have any further questions or concerns, please contact the undersigned.

Sincerely,

A handwritten signature in black ink, appearing to read "Greg Edwards".

Greg Edwards, P.Eng.
General Manager of Planning and Infrastructure

encl/

c.c.: County Council
Mike Primeau, County Manager

L:\Public Works\18.0 - Roadways\SV Cost Share Projects\Letters\Invoice Letter Village AB Beach - Chip Seal.docx

ACTUAL COMPLETED WORKS

Sunset Point/Alberta Beach/LSAC Cost Share Request							
Location	Length(m)	Width(m)	Length(miles)	Total	SP	AB	LSAC
				Chipsealing Cost	Their Cost	County Cost	
RR 32 - Hwy 633	1833	10	1.14	\$ 117,593.68	\$ 11,759.37	\$ 65,852.46	\$ 39,981.85

Sunset Point Pop.	AB Beach Pop.	LSAC Div.5 Pop.	50% LSAC Contrib. Pop.	SP Contrib.%	AB Beach Contrib.	LSAC Contrib.%
164	1060	1302	651	9%	57%	35%
				Rounded	10%	56%

Calculated

Line Paint/LM	** Chipseal/m ²
Inci	\$ 6.42

1875	Total Contributing Population
------	-------------------------------

Notes:

Mob/Demob	\$ 16,500.00		
RR32	\$ 112,729.50	18330	Sq M
RR20	\$ 269,665.20	43848	Sq M
Total	\$ 398,894.70	62178	

Percentage	Mob Cost allocation	Total Cost
29%	\$ 4,864.18	\$ 117,593.68
71%	\$ 11,635.82	\$ 281,301.02
100%	\$ 16,500.00	\$ 398,894.70 Check

Mobilization to be split proportionately between the two projects

LAC STE. ANNE COUNTY



Box 219 Sangudo, AB T0E 2A0 – www.lsac.ca

Village of Alberta Beach
Box 278

Alberta Beach AB T0E 0A0

Invoice Number 33220

Purchase Order Number

Date 2024-09-27

GST Reg. No.: 130653017 RT0001

Item	Qty	Unit Price	Extended Price
CHIP SEALING <i>See attached</i>	1.0000 Each	\$65,852.46	\$65,852.46

Subtotal \$65,852.46

Less Discount \$0.00

GST \$3,292.62

Total \$69,145.08

Interest will be charged at 1.5% per month commencing 30 days
after the mailing date of the invoice

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**ALBERTA BEACH
ORGANIZATIONAL COUNCIL MEETING
HELD IN ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
OCTOBER __, 2024 AT 7:00 P.M.**

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Mayor – Nomination, Appointment, Official Oath of Office
4. Deputy Mayor – Nomination, Appointment, Official Oath of Office
5. Confirmation of Municipal Office
6. Confirmation of Regular Council Meeting Date & Time
7. Confirmation of Signing Authority
8. Confirmation of Banking Authority
9. Confirmation of Auditor Appointment
10. Confirmation of Solicitor Appointment
11. Confirmation of Assessor Appointment
12. Confirmation of Assessment Review Board
13. Confirmation of Assessment Review Board Members & Clerk
14. Confirmation of Development Authority
15. Confirmation of Subdivision Authority
16. Confirmation of Subdivision & Development Appeal Board Members
17. Confirmation of Subdivision & Development Appeal Board Clerk
18. Confirmation of Municipal Planning Commission
19. Confirmation of FOIP Coordinator
20. Confirmation of Director of Emergency Management
21. Confirmation of Designated Officers
22. Confirmation of Library Board Member Appointments
23. Confirmation of Round Table Meeting Date & Time
24. Confirmation of Committee Appointments
25. Adjournment